

GOVERNING BODY

Ref No. LNCP/GB/2020-21/01

Date: 25/08/2020

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function, Roles & Responsibility:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the Director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To consider the proposals of the Director for improvement in academic performance of the staff. k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.

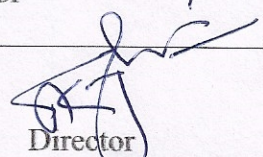
The Meeting of Governing Body will be held 2 times in a year. The meeting of the Committees should be held as often as required. The Director of the institutions, who is the members Secretary. shall be responsible for organizing the meeting as required. The notice of the meeting should be sent to all the members so as to reach them at least 15 days in advance. The agenda papers with details should reach the members at least a week in advance. Directors shall be responsible for preparing the minutes of the meeting.

GOVERNING BODY

Composition:

S.No	Name	Designation	Position
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. Anupam Chouksey	Member	Trust Nominee
4	Dr. Ashok Kumar Rai	Member	Staff Representative
5	DTE'S Nominee	Member	DTE
6	RGPV Nominee	Member	RGPV nominee
7	Dr. Govind Nayak	Member	Faculty Representative
8	Dr. Akhlesh Kumar. Singhai	Director & Ex-Officio Member Secretary	Director

Frequency of Meeting: Twice in a year


Director
& Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Govind Nayak, Faculty Representative
6. Prof. Deepti Jain, RGPV Bhopal, University Nominee
7. Prof. Suman Ramteke, RGPV Bhopal, University Nominee
8. Prof. Alok Choubey, Professor, UIT,RGPV, Bhopal, DTE Nominee

Ref. No.: LNCP/GB/2020-21/02

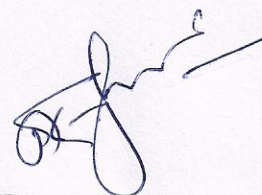
Date: 19/10/2020

Notice of GB Meeting No.1 of 2020

The meeting of GB, Meeting No.1 of 2020 will be held on Monday 9/11/2020 in the Board Room of the College 11 a.m.

1. Confirmation of Minutes of preview GB Meeting.
2. Status of Classes in Covid Times
3. University Examination of June 2020
4. Implementation of new fees structure
5. Observance of Covid guidelines.
6. General Information regarding academic activities in the College.

Please make it Convenient for yourself to attend the meeting.



Dr. Akhlesh Kumar. Singhai

Director & Ex-Officio Member Secretary

Lakshmi Narain College of Pharmacy
Bhopal

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Govind Nayak, Faculty Representative
6. Prof. Deepti Jain, Director, SOPS, UTD, RGPV, Bhopal RGPV Nominee
7. Prof. Suman Ramteke, Professor, UTD, RGPV, Bhopal RGPV Nominee
8. Prof. Alok Choubey, Professor, UTD, RGPV, Bhopal, DTE Nominee

GOVERNING BODY

Ref. No.: LNCP/GB/2020-21/03

Date: 09/11/2020

Minutes of Meeting

A Governing Body meeting was held on 9/11/2020 (Monday) at 11 a.m. in Board room of LNCP. Dr. Akhlesh Kumar Singhai warm welcomed all the members of the committee.

Members, Co-opted members attended:

Sr. No	Name of Member	Designation	Position
1	Shri J. N. Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice-chairperson
3	Dr. Anupam Chouksey	Member	Secretary
4	Dr. Ashok Kumar Rai	Member	Staff Representative
5	Dr. Govind Nayak	Member	Faculty Representative
6	Dr. Akhlesh Kumar. Singhai	Director & EX-Officio member secretary	Director

DTE and RGPV nominee were absent

Following points were discussed

Item No: 01: Confirmation of minutes of GB meeting No. 2 of 2019: Member secretary had read out the minutes of GB meeting No. 2 of 2019. The minutes and action taken report of the said GB were noted and confirmed.

Item No. 02: Academies Status of Classes in Covid Times: It is informed by member secretary that during lockdown from 30/3/2020 to 25/4 / 2020 Online classes for the even Semester of Jan-Jun 2020 were conducted by our faculty from home. From May 2020 faculty started coming to the College and conducted online classes from the College.

Item No. 3: Conduct of offline classes: As per the Government Guidelines on Covid-19, The College had drafted a Covid-19 Presented Action Plan for reopening of the Institute. The member had shown their satisfaction on the action initiated by the College. The College had conducted offline classes from 17/8 / 2020 . Though there were few students initially reported. Our faculties and mentors constantly spoken to students to take vaccines and join offline classes.



Admission in 1 year B.Pharm Courses: The admission were started by Directorate of Technical Education in Oct 2020. First list of admissions came on 12/10 / 2020 and CLC would happen in next weeks. The induction program will be planned from first week of Dec 2020.

Special Efforts for Improvement: Member Secretary had apprised the Committee that following steps are taken to improve the academics in the challenging time of Covid.

- a) The students have been motivated to enhance their knowledge on technical fundamentals as well as guided to add skills on latest technologies
- b) The thrust of completion on courses has been made and followed in letter and spirit.
- c) The lab improvement work is undertaken regularly. The Governing Body had shown satisfaction on the efforts being made. The minutes of the last Governing Body was approved unanimously.

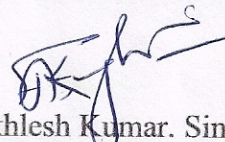
Item No: 04: University Examination of June 2020 : Due to Covid 19 lockdown, Even Semester ending June 2020 had delayed and their examination were delayed and conducted in September 2020. The results were analysed and were placed for perusal of the committee. The results are excellent. The members had approved the same.

Item No: 05: Implementation of new fees structure: The fees structure for B. Pharm and M.Pharm courses had been received from AFRC order No. Sectt/AFRC/2019/1660 Dated 21/6 / 2019 The fee regulation was applicable for academic session 2019-20, 2020-21 & 2021-22. The College followed the AFRC guidelines. The member approved the same.

Item No. 6: Points connected to Building, Maintenance. Finance etc Maintenance of Labs, Class rooms. Building ,Libraries. Coolers. A/cs. The College remained closed for some time. Now faculties are conducting online classes for some more time outstation students will avoid coming to Bhopal. Even localize parents will avoid sending their wards to the College. This is the time libraries we organized maintenance of labs libraries class rooms, building and fixtures. The item was approved as proposed. Fitment of Cameras in Classroom: Fit the of Cameras in Classroom: The classes were available as no offline classes were being held. We can use time to fit the Cameras in the classrooms. The point was well taken and approved as proposed.

Budget Utilization & Allocation for 2020-21: The Budget Utilization & Allocation report were put up to the committee and were perused through by all the members. They are passed.

Dr. Akhlesh Kumar. Singhai proposed vote of thank to all the members for their enlightened and insightful suggestions through their active participation.



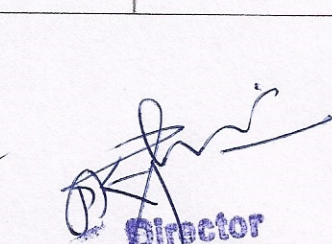
Dr. Akhlesh Kumar. Singhai
Director & Ex-Officio Member Secretary



GOVERNING BODY

Action Taken Report of GB Meeting 2 of 2019

Agenda No.	Items	Discussion	Approval/Conclusion
1	Confirmation of minutes of GB Meeting No. 2 of 2019	The action taken were discussed	Approved
2	Conduct of University Examination June 2022	Were apprised	Noted and approved
3	General information regarding academic activities in the college. Commencement of B.Pharm 8 th Semester online classes Commencement of B.Pharm 6 th Semester online classes Commencement of B.Pharm 4 th Semester online classes Commencement of B.Pharm 2 nd Semester online classes online Seminar, Expert Lectures, Library Information	Were discussed and Appreciated	Approved
4	General information regarding extracurricular activities in the college.	Were discussed and Appreciated	Approved
5	General information regarding infrastructure development and miscellaneous. (a) Implementation of new fee structures.	Were discussed and Appreciated	Approved


Director
Lakshmi Narain College of Pharmacy
Bhopal

राजीव गांधी प्रौद्योगिकी विश्वविद्यालय

(मध्य प्रदेश का तकनीकी विश्वविद्यालय)

एयरपोर्ट रोड, गांधीनगर, भोपाल (म.प्र.)-462022

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फैक्स : 0655-2678894

ईपीएबीएस : 0655-2678893, 2678894

ईमेल : registrar@rgpv.ac.in, ooregistrar@rgpv.ac.in

वेबसाइट : www.rgpv.ac.in



RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA

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Website : www.rgpv.ac.in

Ref. No.: F-5/Acad./ RGPV/2021/2548

Date: 20/7/2021

To,

The Principal,

Lakshmi Narain College of Pharmacy,

Kalchuri Nagar, Raisen Road, P.O. Kolua

Bhopal (M.P.) 4620422

Sub:- Nomination of University Representative for Governing Body

Ref:- Your Letter No. LNCP/ADM/2020-21/19 Dated 12/07/2021

Please refer your letter under reference on the subject cited above Prof. Deepti Jain, Director, SOPS, UTD, RGPV, Bhopal and Prof. Suman Ramteke, Professor, SOPS, UTD, RGPV, Bhopal are hereby nominated as University Representative member in Governing Body of your institution, as per provision of para 12(1)(f) of Statute No. 30 "College Code" for the period of two years.

Kindly send the minutes of Governing Body regularly. Receipt of this letter may kindly be acknowledged.

Thanking you,

By Order,

Registrar

Rajiv Gandhi Proudyogiki
Vishwavidyalaya, Bhopal

Date: 20/7/2021

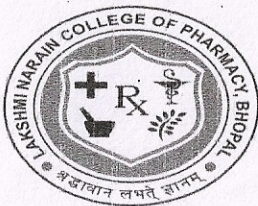
Endt.No F-5/Acad./ RGPV/2021/2549

Copy to:-

01. PA to Hon'ble Vice-Chancellor, RGPV, Bhopal.
02. PA to Registrar, RGPV, Bhopal.
03. Prof. Deepti Jain, Director, SOPS, UTD, RGPV, Bhopal
04. Prof. Suman Ramteke, Professor, SOPS, UTD, RGPV, Bhopal

Registrar

Rajiv Gandhi Proudyogiki
Vishwavidyalaya, Bhopal



LAKSHMI NARAIN COLLEGE OF PHARMACY, BHOPAL

Organizational Chart

